

**Town of Grafton
Board of Selectmen
Tuesday, October 2, 2018**

Members Present: Jennie Joyce, Chairman, Leon Dugan, Steve Darrow, Sue Smith (recorder)

Others Present: John Babiarz, Russell Poitras, Bob Bassett, Dan and Linda Lees, Ed Grinley, Matthew Decker, Maureen O'Reilly

The meeting was called to order at 6pm.

Acceptance of Minutes:

Steve motioned to unseal the following non-public minutes: September 10, 2017 that started at 7:16pm and April 17, 2018 that started at 6:30pm. Leon seconded the motion. Jennie agreed. Motion passed.

Steve motioned to approve the non-public minutes of September 18, 2018. Jennie seconded the motion. Leon abstained. Motion passed.

Leon motioned to approve the public minutes of September 18, 2018. Steve seconded them motion. Motion passed.

Selectmen Announcements:

Leon stated that he attended a meeting regarding school budgets/funding that was held on September 27, 2018 at the Mascoma Valley Regional High School Auditorium. Leon stated that the meeting was very informational especially how the funding of the schools affects small towns.

Leon also commented that he has spoken with a few contractors about plowing. He stated that some contractors will lease their own truck and driver during the winter season. Leon is still doing more research on this possibility for the winter season.

Ex-Officio Reports:

Steve reported the following from the Planning Board: The Planning Board approved and finalized a subdivision for Al and Ellen Curri (Hardy Hill Rd). Steve also stated that another subdivision will be presented to the Planning Board in the near future.

Public Comment:

John Babiarz commented about the school funding meeting that Leon attended. John referred to Article 83 in the NH State Constitution regarding funding for schools.

Appointments:

Steve motioned to go into non-public session with Ed Grinley in accordance with RSA 91-A:3, II(c) regarding welfare at 6:20pm. Leon second. Motion passed.

Steve motioned to come out of non-public session and to seal the minutes. Leon second. Motion passed.

Jennie announced that the selectmen will be inviting the Welfare Director to meet with them during the October 16, 2018 meeting.

Leon motioned to go into non-public session Matthew Deker, Town Attorney in accordance with RSA 91-A:3, II(e) regarding a legal issue at 6:37pm. Steve seconded. Motion passed.

Steve motioned to come out of non-public session at to seal the minutes. Leon seconded. Motion passed.

Jennie announced that the Board consulted with legal counsel.

Steve motioned to go into non-public session with Russell Poitras, Police Chief, in accordance with RSA 91-A:3, II(b) regarding the hiring of personnel at 7:09pm. Leon seconded.

Steve motioned to come out of non-public session and to seal the minutes. Leon seconded. Motion passed.

Public session resumed at 7:45pm.

Jennie announced that no decisions were made and a meeting has been scheduled for Tuesday, October 9, 2018 at 6pm to further the discussion and to possibly make a decision.

New Business:

Quitclaim Deed – Map 11A Lot 485 – the selectmen signed a quitclaim deed for Map 11A Lot 485. John Babiarz notarized the signatures.

2019 Budget Review – The Board reviewed and discussed the following budgets:

- Cemetery Trustees – requested budget for 2019 - \$8,000 (Operating Budget: \$6,200 and Gross Basis: \$1,800). The total amount requested is the same as the 2018 budget. The only difference is the Operating Budget decreased by \$500 and the Gross Basis increased by \$500. After a brief discussion, Leon motioned to pass the requested budget as is to the Budget Committee. Steve seconded. Motion passed.
- Tax Collector – requested budget for 2019 - \$19,000. This is an increase of \$600 from the 2018 budget. The following line items increased: Licensed Software from \$2,500 to \$2,900; Wages from \$5,800 to \$6,000 (increase of \$200 to pay the deputy tax collector for increase of hours. After a brief discussion, Steve motioned pass the budget request as is to the Budget Committee. Leon second. Motion passed.
- Recreation Committee – requested budget for 2019 - \$3,450. The amount requested is the same as the 2018 budget. After a brief discussion, Steve motioned to pass the requested budget as is the Budget Committee. Leon second. Motion passed.
- Town Clerk – requested budget for 2019 - \$36,250. This is a decrease of \$1,000 from the 2018 budget. The decrease is reflective in the amount of elections in 2019. After a brief discussion, Steve motioned to pass the requested budget as is to the Budget Committee. Leon second. Motion passed.

- Ambulance Department – requested budget for 2019 - \$44,000 (Operating Budget: \$30,00 and Revolving Account: \$14,000). The total amount requested is the same as the 2019 budget. The only difference is the Operating Budget increased by \$5,000 and the Revolving Account decreased by \$5,000. After a brief discussion, Steve motioned to pass the requested budget as is to the Budget Committee. Leon second. Motion passed.
- Recycle Center Budget – requested budget for 2019 - \$87,125. This is an increase of \$6,125 from the 2018 budget. The following line items increased: Dumping Fees from \$30,500 to \$38,000; Electric from \$3,000 to \$3,300. The following line items decreased: Hauling Fees from \$2,500 to \$2,000; Repairs, Supplies, Misc from \$5,950 to \$5,000; Uniforms from \$450 to \$375; Phone from \$600 to \$450. After a brief discussion, Steve motioned to pass the requested budget as is to the Budget Committee. Leon second. Motion passed.
- Highway Budget – requested budget for 2019 - \$430,361.16. This is an increase of \$36,350 from the 2018 budget. The following line items are reflective in the increase: Fuel for Vehicles from \$25,000 to \$32,000; Retirement from \$14,000 to \$18,000; Wages from \$155,000 to \$180,000. The wages and retirement line items increased due to wage increase for all the full-time employees. After a brief discussion, Leon motioned to pass the requested budget as is to the Budget Committee. Steve second. Motion passed.

Highway Laborer Job Description – The Board reviewed and discussed the Highway Laborer Job Description with the Road Agent. After a brief discussion, Leon motioned to approve the Highway Laborer Job Description as presented. Steve seconded. Motion passed.

Other Business/Correspondence:

The Board reviewed and discussed the following from the action item list:

- The painting has been completed on the new portion of the Pine Grove fence.
- Jennie stated that she spoke with Cindy Kudlik, Cemetery Trustee, regarding the dog issue at the cemeteries.

The Board reviewed and discussed the following correspondence:

- Letter from NH Dept of Natural and Cultural Resources thanking the Board of Selectmen for their letter supporting the consideration of purchasing Ruggles Mine to develop into a NH State Park.
- Approvals of Operation – Map 17 Lot 233 and Map 17 Lot 318
- Letter from Police Standards and Training Council stating that Police Chief Poitras passed the 3 Year fitness testing.
- Letter from Office of the Governor regarding School Safety Preparedness Task Force report
- NH DOT driveway permit for Huard (Map 6 Lot 927)

Public Comment:

Maureen O'Reilly inquired about having a noise ordinance put in place. She asked if the selectmen would consider discussing this topic at their next meeting.

Maureen also commented that she attended a meeting between the Canaan Selectmen and Canaan F.A.S.T. A handout was given to the selectmen regarding this meeting.

Final Comments from Selectmen: None

Leon motioned to adjourn. Steve seconded. Motion passed. Meeting adjourned at 8:30pm

Respectfully submitted,

Sue Smith, Administrative Assistant