

**Town of Grafton
Board of Selectmen
Tuesday, May 16, 2017**

Members Present: Merle Kenyon, Chairman, Jennie Joyce, Leon Dugan, Sue Smith (recorder)

Others Present: Catherine Mulholland, Tom and Sandy Wightman, Robert Walker, Steve Darrow, Maureen O'Reilly, John Babiarz

The meeting was called to order at 6pm.

Acceptance of Minutes:

Leon motioned to accept the minutes of May 2, 2017. Jennie second. Merle abstained. Motion passed.

Selectmen Announcements: None

Ex-Officio Reports:

Jennie reported that she attended the Hazard Mitigation Planning meeting. She stated that there will be a few more meetings and that things are starting to come together with the plan.

Leon informed the Board that he attended the School Board meeting on Tuesday, May 9, 2017. He stated the Catherine Mulholland was chosen to be on the Re-Appportionment Study Committee as a representative for Grafton.

Appointments: None

New Business: None

Other Business/Correspondence:

The Board reviewed and discussed the following from the action item list:

- Leon will be in contact with the caregiver for Grafton Pond Association to schedule a meeting to discuss parking. The meeting will take place at the Grafton Pond parking area.
- The selectmen will be in contact with the Road Agent regarding a 'Slow Children' sign to be placed on Kilton Pond Road.

The following documents were reviewed and signed:

- Building Notification – Glazier (Map 7 Lot 654) approved and signed.
- Intent to Cut – Gilmore/Rudman Trusts (Map 15 Lots 801 & 1165) approved and signed.
- Timber Tax Warrant – Dugan (Map 2 Lot 827) approved and signed.

The following correspondence was reviewed:

- Printout of the Town Office/PD Office Energy Audit.
- Letter from Division of Fire Safety re: 2016 NFIRS reports.
- Letter from NHDRA re: 2016 Total Equalized Valuations

- Letter from DOT re: a state driveway permit for Map 6 Lot 927
- Copy of letter from FairPoint Communications re: illegal downloading at the Grafton Public Library
- Email from Librarian asking to have raffle tickets to be sold at the Town Office and if the metal chairs at the Town Hall can be borrowed by other town departments. The Board discussed this email and decided that (1) it would not be appropriate to have the raffle tickets be sold at the Town Office as it would add to the list of responsibilities to the Administrative Assistant and (2) it was alright for other town departments to use the metal chairs.
- Grafton County Commissioners' Proposed Fiscal Year 2018 Budget

Final Comments from the Selectmen: None

Leon motioned to adjourn. Jennie second. Motion passed. Meeting adjourned at 6:45pm.

Respectfully submitted,

Sue Smith, Administrative Assistant