

**Town of Grafton
Board of Selectmen
Tuesday, March 21, 2017**

Members Present: Merle Kenyon, Jennie Joyce, Leon Dugan, Sue Smith (recorder)

Others Present: Catherine Mulholland, Maureen O'Reilly

The meeting was called to order at 6:03pm

Oaths of Office: Leon Dugan took his respective oath of office for selectman.

Selection of Chair and Ex-Officio's for the Board of Selectmen:

After a brief discussion, the following decisions were made:

- Jennie motioned to have Merle become chairman for the Board of Selectmen. Leon second. Motion passed.
- Merle will continue to be ex-officio to the Police Department, Planning Board and Library
- Jennie will continue to be ex-officio to the Budget Committee
- Leon will continue to be ex-officio to the Highway Department and Recycle Center

RSA 31:105 – Indemnification for Damages:

Jennie motioned to accept RSA 31:105 Indemnification for Damages. Leon second. Merle agreed. Motion passed.

Acceptance of Minutes:

Merle motioned to accept the minutes of March 7, 2017. Jennie second. Motion passed. Jennie motioned to accept the non-public minutes of March 7, 2017. Leon second. Motion passed.

Selectmen Announcements:

Jennie informed the Board that there is a trash collection problem on a property located on Brock Hill Rd. A few of the neighbors of this property have made complaints that the trash is attracting wild animals. Jennie also informed the Board that there are several properties throughout town that have an abundance of tires. After a brief discussion, the Board decided to contact the Health Officer with regards to the property on Brock Hill Road. The Board will revisit the tire issue at a future selectmen meeting.

Ex-Officio Reports:

Merle reported the following from the Safety Committee – The road survey will start as soon as the weather breaks and that the smoke detectors in the Fire Station will need to be replaced.

Merle also informed the Board that John Babiarz will be inspecting the smoke detectors in the Town Office.

Appointments: None

New Business:

Highway Ordinance update – the Board was presented with feedback from the Town Attorney. Discussion regarding the highway ordinance will take place at the next selectmen meeting.

Horse Events Agreements update – the Administrative Assistant informed the Board that the Town Attorney gave the following update: 1) individual agreements from the Grafton Family Riding Club will need to be slightly revised with regards to insurance; and 2) with regards to the agreement between the Grafton Family Riding Club and the Town of Grafton, the Town Attorney stated that a contract cannot be made due to the fact that the riding club is not a legal entity. It was recommended by the Town Attorney to have the Town draft a blanket policy for events at the recreation field/horse ring.

Credit Card Policy – the credit card policy was drafted per the recommendation of the auditors. After reviewing the policy, Leon motioned to accept the credit card policy as written. Jennie second. Merle agreed. Motion passed. The Board signed the policy with the effective date of April 1, 2017.

Library Survey and Invoice for Signs – The Board briefly discussed the response from the Town Attorney with regards to the library survey. It was decided to send a letter to the Library Trustees, along with the invoice for the yard signs and a copy of RSA 659:44-a, informing them that the monies for payment for the two mentioned items need to come from private funding. Merle stated that he will hand deliver the letter and attachments during the Library Trustees meeting this Thursday, March 23, 2017.

Avitar Terra-Map Mapping Services Agreement – Due to the budget passing, Merle signed the 3 year agreement with Avitar Terra-Mapping Services.

Other Business/Correspondence:

The Board reviewed and discussed the following from the action item list:

- Upon reviewing an estimated cost for a licensed engineer to complete the wetlands permit, as well as the cost of having a survey done for the boat launch and materials to construct the boat launch, the Board decided to table the boat launch project as they could not justify the costs for a small group of people to use the boat launch.

The Board reviewed and signed the following:

- 2017 MS-232 Report of Appropriations Actually Voted. Approved and signed.
- Intent to Excavate – Hiltz Revocable Trust (Map 17 Lot 19), Green Oak Realty (Map 12 Lot 938 and Map 17 Lot 852). Approved and signed.

- Current Use Application – Tillotson Family Trust (Map 15 Lot 1066). Approved and signed.

Charitable Exemption Application – Grafton Pond Land Trust (Map 5 Lot 1043-2 and Map 9 Lots 1118, 1119, 1120). After a brief discussion, Leon motioned to go with the recommendation from the assessor and to deny the exemption. Jennie second. Merle agreed. Motion passed.

The Board reviewed and discussed the following correspondence:

- Approval for Construction – Map 16D Lot 166
- Letter from Mitchell Municipal withdrawing from the Hull v Town of Grafton case.
- 91-A request from Robert Hull for government records with regards to the Grafton Public Library and Library Trustees.

Final Comments from the Selectmen: None

Leon motioned to adjourn. Jennie second. Motion passed. Meeting adjourned at 7pm.

Respectfully submitted,

Sue Smith, Administrative Assistant