

FINAL VERSION (Approved 4/13)

GRAFTON PUBLIC LIBRARY, GRAFTON, NH BOARD OF TRUSTEES

DATE: March 22, 2018

TIME: 6:00 p.m.

TYPE OF MEETING: Regular meeting

PRESENT: Natalie Kocurek, Tina Pope, Roseanne Kramer, Deb Clough. ABSENT: Adam Franz.

1. Call to Order at 6:00 p.m.
2. Acting Chairman - Roseanne Kramer
3. Tina Pope to be voting member as an alternate

Immediate Business

- a) Approval of minutes of previous meeting - Roseanne moved to accept the minutes with change of Book Club date from April 1st to April 5th, Tina seconded. All in favor 3-0.
- b) Election of assignments
 - Roseanne Kramer - Chairman
 - Adam F - Secretary
 - Natalie K - Treasurer
- c) Transfer of treasury responsibility
 - Meeting set with Natalie K. and Tina P. for 3/31 at 10 AM
- d) Mail pick-up (correspondents) at town office - needs to happen more often.
- e) Safety Ramp -
 - Possibility of non-ADA compliant ramp because they are grandfathered in (steeper ramp just to parking lot)
 - Wait for letter from safety committee before making a decision
 - Will locate previous discussion/notes on ramp issue

Old Business

- a) Results of recent election
 - failure of Capital Reserve Fund (160 to 112)
 - Discussion of why this happened: other articles also failed, a year of many leans on properties, misleading mail outs, worry about increase property taxes

New Business

- UK Architects
 - Discussion about moving library vs building anew:
 - Company recommended by UK Designs- will not insure, have not responded to Tina P.
 - Contacted building/moving company, Payne Constructions, received bid

for \$45,000 and includes insurance - excludes additional expenses that library would have incur (removing porch, bulkhead, tree removal etc.)

- Will hold Public meeting about making a decision to move Library - meeting will be set up by email
 - Will get specific estimates for extra expenses to discuss at meeting: bulkhead, moving, electric wires (Deb C.), maintaining integrity of porch
 - Discuss timeline of grants

- Policies - put on hold for now
- Book Club Update - next meeting Thursday, April 5th
 - Roseanne will ask Sue to put a notice on the town sign
- NHLT- next workshop is 4/28 and the conference is 5/14 in Manchester

Committees: written reports on progress on specific goals and any other information

- ROH - meeting planned in the next several weeks

Library Director: written report of circulation statistics, personnel, programming- the report was reviewed

- Summer Program (July) with Canaan and Enfield Library - Junk to Funk Program
- Wifi sign notifying users to be considerate of the neighbors posted on exterior of building.

Correspondence- there was no correspondence.

Financial: written report of accounting for previous month including income and expenses, balance against budget, year to date balance, and any other information

- The Treasurer's report was reviewed.
- Tina made a motion to accept all donations. Natalie seconded. All in favor 3-0.
- Invoices were approved.
- Motion to give Deb C. \$250. Natalie seconded. All in favor 3-0.

Maintenance and any other information- snow removal as discussed - will readdress in October.

Action Items and takeaway tasks

- Roseanne will contact Sue to advertise the Book Club on town sign.
- Adam look up correspondents notes about the ramp
- Deb C. contact electric company
- Tina P. will keep us informed on responses porch bid
- Tina and Natalie will meet on 3/31 to transfer financial records.
- Building Committee date to be announced after estimates
- Tina to contact FOGL about presenting architectural plans at April 21st event

Announcements

- Welcome Natalie to Board of Trustees
- Rebecca Rule storyteller on April 21st 1:00 PM at Town Hall

Next meeting date: Thursday, April 12th at 6:00 p.m.

Adjournment at 8:00 p.m. Roseanne made a motion to adjourn, Natalie seconded it. All in favor 3-0.

Submitted and recorded by Natalie Kocurek