

**Town of Grafton  
Board of Selectmen  
Tuesday, June 19, 2018**

**Members Present:** Jennie Joyce, Chairman, Leon Dugan, Steve Darrow, Sue Smith (recorder)

**Others Present:** John Babiarz, Sandra Griffin, Deb Black, Bob Bassett, Ron and Maria Gobeil, Nancy Micozzi, Maureen O'Reilly, Catherine Mulholland, Bob and Nancy Walker, Deb Clough, Roseanne Kramer, Tina Pope

The meeting was called to order at 6pm.

**Acceptance of Minutes:**

Leon motioned to approve the minutes of June 5, 2018. Steve second. Motion passed.

**Selectmen Announcements:**

Leon informed the Board that he followed up with Russell regarding the complaint discussed during the June 5<sup>th</sup> meeting.

The Selectmen thanked Bob Bassett, Russell Poitras and John Babiarz for replacing the front steps at the Town Office building.

**Ex-Officio Reports:** None

**Public Comment:**

John Babiarz informed the Board that he submitted the final changes for the Hazard Mitigation plan and that the plan is ready to go to the State for approval.

Bob Bassett informed the Board that he and John Babiarz are working on finalizing the FEMA paperwork.

**Appointments:**

Sandra Griffin met with the Board to submit a final report and reimbursement of \$473.86 for the Town Hall Paint Project. Sandra also asked if the Board would consider charging a deposit/nominal fee for use of the Town Hall; the nominal fee could be put towards the maintenance and upkeep of the Town Hall. The selectmen reviewed the final report and thanked the following volunteers for their effort and time: Janet St. Laurent, Tina Pope, Catherine Mulholland, Bonnie Haubrich, Mary Gasiorowski, Andrew Cushing, Roseanne Kramer, Gretchen Over, Sherry Cook, Maureen O'Reilly, Samantha Smith, Jim Griffin, and most of all Sandra Griffin for overseeing the project and making it all come together. The Board will reimburse Sandra \$473.86 for the paint and supplies. No decision was made regarding the Town charging a deposit/nominal fee for use of the Town Hall.

Leon motioned to go into non-public session with Bob Bassett, Road Agent, in accordance with RSA 91-A:3, II(b) to review applications at 6:20pm. Steve seconded the motion. Motion passed.

Leon motioned to come out of non-public session and to seal the minutes. Steve seconded the motion. Motion passed.

Public session resumed at 6:40pm.

Jennie announced that 5 applications were reviewed and the Road Agent will be speaking with two of the applicants. No decisions were made.

Grafton Public Library and Library Trustees re: Ramp at the Library – Roseanne Kramer, Library Trustee, gave the following update regarding the ramp at the library: The Library Trustees received a letter of intent from Glenna Kilton agreeing to sell her ramp to the Library Trustees for \$1000 in return that a set of steps be constructed and placed where the ramp would have been as well as an estimate from Ronald Evans, for the amount of \$1863 (\$1054 for materials and labor to construct deck, stairs and railings at Glenna Kilton’s residence; \$809 to remove and transport ramp from the Kilton residence to set in place at the Grafton Library). The total cost involved: \$2863. Before the project can commence, the Library Trustees need to meet with the Trustees of the Trust Funds to request monies from the Library Capital Reserve Fund. Roseanne informed the Board that as soon as Ronald Evans is given permission to start construction, the project will begin within 2-4 weeks. The Library Trustees request that the Grafton Library be re-opened to the public during this time and asks for an extension until the ramp is in place. Steve commented that it was unfortunate that it had to come to closing the Library to get to this point. Steve also stated that if there are no kinks within the agreement between Glenna Kilton, Ronald Evans and the Library Trustees, he is willing to give the extension. Jennie voiced her concerns that the contractor could take his time with the project. Jennie also stated that she spoke with Glenna Kilton about the ramp and construction of the steps. Leon stated that the Library is a valuable asset to the Town, but disappointed how this turned out and would like a better relationship between the Board of Selectmen and the Library Trustees. Communication between both parties needs to be corrected. Jennie stated that she agrees with both Steve and Leon’s comments. After further discussion, Jennie made a recommendation to re-open the library and to give the Library Trustees until July 17, 2018 to complete the ramp project. Steve motioned to re-open the library based on the discussion with the Library Trustees and if the project is not done by July 17, 2018, this issue will be revisited. Leon seconded the motion. Jennie agreed. Motion passed.

**New Business:**

Animal Warrant – Steve commented that the Animal Warrant gives the Town Clerk the authority to serve owners notice of warrants and proceedings for failure to license dogs. The selectmen signed the warrant.

Applications for State Bridge Aid Construction – The Board signed two applications for State Bridge Aid Construction. The bridges stated on the applications are: Bridge No. 136/050 on Prescott Hill Road and Bridge No. 210-107 on Wild Meadow Road.

**Other Business/Correspondence:**

The Board reviewed and discussed the following from the action item list:

- The left side of the Pine Grove Cemetery Fence needs the posts replaced. The Cemetery Trustees will be contacted about this issue.

- The plumber was contacted regarding the Town Hall bathroom sink leak. Still waiting to hear back from the plumber.

The following was added to the action item list:

- The Recreation Committee purchased cement for the slab that the portable toilet will be placed on at Huff Beach.
- Jennie stated that a sign at the Horse Rink should be placed that states “Ride at Your Own Risk”. Jennie also stated that the other signs at the Recreation Field need to be moved.
- A sign for sealed bids for the Old Fire Truck auction will need to be made. The same sign will be posted online, at the Town Office as well as the Post Office.
- Solar lights to be purchased for the bottom steps at the Town Office building.

Abatement Application – estate of Paul Kicza (Map 11 Lot 531) – Leon motioned to go with Avitar Associates recommendation to approve the abatement application. Steve seconded the motion. Motion passed.

The Board reviewed and discussed the following correspondence:

- Invitation to attend the Grafton County Farm & Forestry Day. The event is scheduled for July 23, 2018 from 10am to 2pm.
- NH DRA Public Hearing on Telecommunication Pole and Conduit Valuation scheduled for Wednesday, July 25, 2018 at 10am.
- Email from Rick Evans and Pamela Fitzgerald thanking the Road Agent, Highway Crew and Selectmen for cleaning up the tires at Quigg property.
- Approval for Construction – Map 21 Lot 639
- NHDES letter re: 5 Johnson Lane Restoration Plan
- Letter from Mr. and Mrs. Boisvert re: 771 Main Street
- Letter from Joslin Frank thanking Officer Gooch for his help on May 21, 2018. Attached to the letter was a response from Chief Poitras.

**Public Comment:**

Nancy Micozzi commented on the condition of one of the properties located on Beard Lane. Ms. Micozzi also inquired about the Heath property and if anything will be done to have that yard cleaned up. The Selectmen informed Ms. Micozzi that the owner of the Beard Lane property has been visited by the Health Officer and has also received a letter of violation from the Town of Grafton. That property owner has 30 days to clean up the yard. If nothing has been done within that 30 day time frame, the property owner will be given a citation and possible daily fines until it is cleaned up. As for the Heath property, the status is pending due to probate court.

Deb Black inquired about the church on the common. Steve stated that the selectmen have an appointment with the PAC Board of Directors during the July 3<sup>rd</sup> selectmen meeting.

**Final Comments from the Selectmen:** None

Steve motioned to adjourn. Leon seconded. Motion passed. Meeting adjourned at 7:41pm.

Respectfully submitted,