

**Town of Grafton  
Board of Selectmen  
Wednesday, January 11, 2017**

**Members Present:** Leon Dugan, Chairman, Merle Kenyon, Jennie Joyce, Sue Smith (recorder)

**Others Present:** Travis Anderson, Russell Poitras

The meeting was called to order at 10am.

**Acceptance of Minutes:**

Leon motioned to accept the minutes of December 20, 2016. Jennie second. Motion passed.  
Leon motioned to accept the non-public minutes of December 20, 2016. Merle seconded.  
Motion passed.

**Selectmen Announcements:**

Merle informed the Board of the results from the Fire Department election of officers. The following were elected: John Babiarz, Fire Chief; Jay Boucher, Captain; John Mather, 1<sup>st</sup> Lt, and Ken Bean, 2<sup>nd</sup> Lt.

Merle also stated that there is an issue of people staying at the Library during off hours. Merle stated that he will speak with these people.

Jennie stated that she attended the Supervisors of the Checklist meeting that was held on Monday, January 9<sup>th</sup>. Jennie informed the Board that no decisions were made with regards to an on-going legal issue.

Leon informed the Board that he spoke with the new attorney and that the Town can start using the attorney anytime.

**Ex-Officio Reports:**

Jennie reported the following from the Budget Committee – Jennie gave a copy of the final budget handout to the Board for review and reminded the Board that the Budget Public Hearing is this Friday, January 13, 2017, 7pm at the Town Hall.

**Appointments:** None

**New Business:**

Finalize 2017 Warrant Articles – the Board reviewed and discussed the warrant articles that will appear on the 2017 Town Warrant. There will be a total of 15 articles on the ballot. Of those 15, the following two are petition warrant articles:

- To raise and appropriate \$11,735 to be added to the 2017 budget for the Grafton Public Library. After a brief discussion, Leon motioned to not recommend this petition warrant article. Jennie second. Merle agreed. Motion passed.
- To direct the Selectboard to establish a 'Town Administrator Study Committee'. No recommendations made.

Review of 2017 Default Budget – The Board reviewed and discussed the 2017 Default Budget. There were increases to the highway budget due to the 2<sup>nd</sup> truck being voted in, insurance due to contractual obligations and tax collector budget due to the stipend increase. With these adjustments, the 2017 Default Budget is \$1,036,009, an increase of \$39,860 from the 2016 Operating Budget.

Grafton Pond Association – Jennie stated that she was contacted by Linda Howes with regards to meeting that was to have taken place during the fall of 2016 to discuss the parking situation on Grafton Pond Road. The meeting was to be scheduled by John Sullivan, former selectman but due to his resignation, that meeting never came to fruition. After a brief discussion, the Board will gather information regarding the land surrounding Grafton Pond and will invite Linda Howes to a future selectmen meeting to discuss the parking situation on Grafton Pond Road.

#### **Other Business/Correspondence:**

The Board reviewed and discussed the following on the action item list:

- Leon stated that he is working on the end of year report and should have it completed by next week.
- Merle informed the Board that Russell and Bob met with the property owner on Sugarbush Lane regarding the driveway. Both Russell and Bob gave the property owner a waiver until spring 2017 to construct the driveway.

The Board reviewed and signed a Timber Tax Warrant for Jones (Map 14 Lot 648-5)

The Board reviewed and discussed the following correspondence:

- Bob submitted the plow and sand routes of the Town to the Board
- Letter from FairPoint stating that Consolidated Communications will be acquiring FairPoint in mid-2017.
- Email from Dotti Ernst regarding Horse competition ambulance costs. In the email Dotti proposed to have an agreement from the Town of Grafton that must be signed by each horse competition participant. After a brief discussion, the Board will ask Dotti to write up the agreement and to have the new attorney look it over.
- Approval for Construction – Map 11E Lot 557-2B
- Letter from Health Officer regarding a property on Kinsman Rd.
- Letter and packet from Town of Pittsburg Board of Selectmen re: Local Control of Municipal Roads
- Email from Sugar Hill Selectmen regarding the above mentioned letter from Town of Pittsburg
- Community Action Report from DRA re: visit on Dec 1, 2016.
- Letter from Bob Giuda, Senate District 2

**Final Comments from Selectmen:**

Merle stated that the Fire Department is starting to be cleaned. Merle also stated that he spoke with John Babiarz about changing the boiler and possible new hot water heater set-up.

Jennie stated that there is a heating issue in the Town Office that should be addressed. Leon suggested that a heat audit be done by Simple Energy. Simple Energy will be contacted to schedule that audit.

Jennie motioned to adjourn. Leon second. Motion passed. Meeting adjourned at 11:10am.

Respectfully submitted,

Sue Smith, Administrative Assistant