

**Town of Grafton
Board of Selectmen
Tuesday, August 21, 2018**

Members Present: Jennie Joyce, Chairman, Leon Dugan, Steve Darrow, Sue Smith (recorder)

Others Present: Bonnie Haubrich, John Babiarz, Armand Boucher, Maureen O'Reilly

The meeting was called to order at 6pm.

Acceptance of Minutes:

Steve motioned to approve the minutes of August 14, 2018 as amended. Leon second. Motion passed.

Selectmen Announcements: None

Ex-Officio Reports: None

Public Comment: None

Appointments:

Leon motioned to go into non-public session with Armand Boucher in accordance with RSA 91-A:3, II(c) regarding property taxes at 6:05pm. Steve seconded. Motion passed.

Steve motioned to come out of non-public session and to seal the minutes. Leon seconded. Motion passed.

Public session resumed at 6:15pm.

Jennie announced that a tax payment agreement was made.

New Business:

Tax Deeding for 2015 Tax Levy – The Board reviewed the remaining properties that are up for tax deeding for the 2015 tax levy. After a brief discussion, Leon motioned to deed the Halford, Shorter and T. Smith properties. Steve second. Jennie agreed. Motion passed.

The Board waived the Boucher property from being tax deeded for the 2015 tax levy.

Leon brought up some concerns about two properties located on Ruggles Mine Road owned by C. Parent (Map 5 Lots 156 and 712). Leon felt that since the certified letters was returned undeliverable, the property owners were not notified, therefore the tax deeding should be waived. Bonnie Haubrich, Tax Collector, stated that she followed the law by mailing to the last known address. Bonnie also stated that the regular mail that is sent to this property owner does not come back undeliverable. Steve stated that he agreed with Leon and would like to hold off the tax deeding for a small length of time. Jennie stated that she was in agreement that Bonnie following the law with regards to notifying the property

owner. After the discussion, Leon motioned to waive the Parent properties until another contact attempt has been made by Leon Dugan. Steve second. Roll Call Vote: Yes: 2, No: 1. Motion passed. Leon and Steve signed the deed waiver.

John Babiarz gave the following update of testing the fire station heating system:

- Sunday, August 19th, the firing test of the boiler as well as the thermo imaging of the floor took place. The strainer that was put in place in early 2017 did the job it was supposed to do. The thermo imaging of the lines show no leaks.
- Next Friday, August 31st, the floor lines will be flushed.

The next step that John would like to have done is to replace the boiler room equipment. John stated that he spoke with Inov8v Energy about replacing the oil boiler with a gas boiler. John handed the selectmen a draft RFP that he would like to have put out to bid. To cut costs, John is proposing to have the boiler room be disassembled and painted in-house. The water pumps will need to be pulled and replaced with either copper, brass or stainless steel pumps. The gas boiler will have a stainless steel burning section as this will prevent corrosion. A new manifold system will be put in place as well as the mercury thermometers will be replaced. John informed the Board that the cost for a gas boiler is around \$4k - \$5k. Completion date must be no later than November 1st. After a brief discussion, the selectmen agreed to put the RFP out to bid. The RFP's will be due in the selectmen office on Monday, September 17, 2018.

John also informed the selectmen of the following:

- The two pine trees next to the Fire Station were removed due to rot.
- The drainage on the side of the fire station building is being filled with stone to prevent moss from growing near the building.

Finally, John would like to replace the siding on the west side of the building and asked if the Town could purchase the materials. No decision was made.

2018 MS-1 Summary of Inventory of Valuation – The board reviewed and signed the 2018 MS-1.

Other Business/Correspondence:

The board reviewed and discussed the following from the action item list:

- Steve drafted a letter regarding SB365 to support the override of the Governor's veto for the board members to review. After reviewing, the board agreed to sign the letter once it is on the Town's letterhead.
- The letter for supporting the State purchasing Ruggles Mine was not ready for signatures.

The board reviewed and discussed the following correspondence:

- Letter from NHMA re: 2019-2020 Legislative Policy Conference to be held on Friday, September 14, 2018. Steve stated that he is interested in attending.
- Letter from Grafton Regional Development Corporation re: the annual meeting on Thursday, September 13, 2018 in Plymouth, NH. Leon stated that he was interested in attending.
- Governance Letter and the 2017 Audit Report from Plodzik & Sanderson.

Public Comment:

Maureen O'Reilly made a comment about the original drawings for the Grafton history book being returned to Gretchen Renee. Maureen stated that the drawings are town property and felt they should have stayed in the Town Office building as Gretchen was paid for her services.

Bonnie Haubrich also commented about the original drawings and agreed with Maureen's statement. Bonnie also inquired as to what the selectmen are going to do about the Highway Department's lack of employees, especially since winter will be here in a few months. The Board will be discussing this issue during their meeting on Tuesday, September 4, 2018.

Final Comments from the Selectmen:

The board inquired if the ramp at the Library was completed. From reading the Library Trustee minutes, Sue informed the board that it appears a few parts needed to be ordered but a date of completion has not been mentioned. The board will be in contact with the Library Trustees for an update.

Leon motioned to adjourn. Steve second. Motion passed. Meeting adjourned at 7:35pm.

Respectfully submitted,

Sue Smith, Administrative Assistant