

**Town of Grafton
Board of Selectmen
Tuesday, April 18, 2017**

Members Present: Merle Kenyon, Chairman, Jennie Joyce, Leon Dugan, Sue Smith (recorder)

Others Present: Sandra Griffin, Maureen O'Reilly, Catherine Mulholland, Suzanne and Ray LeBlanc, Andrew Cushing

The meeting was called to order at 6:02pm.

Acceptance of Minutes:

Leon motioned to accept the minutes of April 4, 2017. Jennie second. Motion passed.

Selectmen Announcements:

Leon informed the Board that the Road Crew has started to rake and grade roads. Winter sand is being delivered for the 2017/2018 winter season.

Jennie stated that she received a phone call from a concerned citizen regarding their property taxes. She informed this citizen that their property was not in jeopardy of being tax dedeed this year.

Jennie also informed the Board that a letter was sent to a resident (renter) informing them to clean the mess in the yard prior to the Health Officer visiting. Jennie stated that she spoke to the homeowner about the mess and he, the homeowner, informed Jennie that he has spoken to the renter to clean up the yard. The homeowner is aware that the letter was sent.

Ex-Officio Reports: None

Appointments:

Andrew Cushing came before the Board to discuss the lease agreement regarding the E. Grafton Church parsonage. Andrew stated that there is a possibility to have the Grafton Historical Society fix up the parsonage and turn it into a rental property. The proceeds from the monthly rent could be put towards the taxes and to help maintain the parsonage building as well as the E. Grafton Church. Andrew would like to know if this is something the selectmen would be interested in. Leon stated that he does not see anything negative about the parsonage being turned into a rental property and that he would like more information. As the lease agreement stands, the parsonage cannot be sub-leased, how can this be amended, by Town vote in March or by the Board of Selectmen? Andrew will provide more information regarding managing the property and the Board will inquire with the Town Attorney regarding the lease agreement.

Gretchen Renee was unable to make it her appointment. The Board discussed that they would like to meet with Gretchen during the next meeting to discuss the Town Office flower gardens. A letter will be mailed to her regarding this meeting.

New Business:

The Board reviewed the request for bids posting for mowing of the town properties. After a brief discussion, the Board amended the posting and gave the approval to post. Bids will be opened during the next Board meeting.

The Board reviewed a draft application for use of Town Facilities. After a brief discussion, the Board asked to have the draft reviewed by the Town Attorney.

Other Business/Correspondence:

The Board reviewed and discussed the following items on the action item list:

- Jennie stated that she will look for wall clocks for the Fire Station and Map Room. Sue was also asked to look on-line (Staples) for wall clocks as well.

The following documents were reviewed and signed by the selectmen:

- Abatement Application – NNETO/FairPoint (UTL 4). Leon motioned to go along with the assessor's recommendation to deny the abatement. Jennie second. Motion passed. The Board signed the application.
- Deputy Fire Warden Appointment forms – Geoffrey Joyce, Kenneth Bean, and Steve Kudlik. The Board signed the forms.
- Elderly Exemption Applications – the Board approved and signed two applications.
- Gravel Tax Warrant – Green Oak Realty (Map 12 Lot 938) – the Board signed the Gravel Tax Warrant.
- Intent to Cut – Cook (Map 14 Lot 137) – the Board signed the intent.
- Timber Tax Warrant – Johnson (Map 14 Lot 501) – the Board signed the Timber Tax Warrant.

The Board reviewed and discussed the following correspondence:

- Email from the Library Trustees regarding an incoming bequest and raises for the Librarian and Assistant librarian.
- Two letters from James R. St. Jean Auctioneers. The first letter is in regards to the State of NH Surplus Property Auction and the second letter is in regards to tax dedeed property auctions.
- Approval for Construction – Map 13 Lot 885

Final Comments from Selectmen: None

Jennie motioned to adjourn. Leon second. Motion passed. Meeting adjourned at 7:15pm.

Respectfully submitted,

Sue Smith, Administrative Assistant