

Grafton Public Library, Grafton, NH Board of Trustees  
Library Trustee Meeting Minutes-Approved

Date: 30 November 2018

Type of Meeting: Regular

Present: Roseanne Kramer, Natalie Kocurek, Tina Pope, Katie Steuer

Call to order @ 6:07 pm

Immediate Business:

Selectmen's Budget meeting: Roseanne stated no date has been set yet for the selectmen to review the library's budget.

FOGL: the trustees accepted a check for \$4722 from FOGL as payment for the UK invoice.

Snow shoveling: after discussing and reviewing the contract created by Roseanne, as well as the rate of pay and defining the areas needed to be cleared, it was agreed that Roseanne will talk with Deb Clough re: sanding, then Roseanne will contact Dave Zuger who has expressed an interest in shoveling. Roseanne will clarify with Dave what his definitions of 'light' vs 'heavy' snowfall are, as these terms impact the hourly rate he is seeking (\$20-35). Dave would also charge \$2 a tin for sno-melt while the library would provide this for free.

It was agreed that the library director would contact the person who is hired to shovel snow if the library is closed due to inclement weather.

Roseanne will contact Sue to request monies for any shoveling needed in December, as this was an unanticipated need in the library's budget for 2018.

Interim director: the trustees agreed to a 3 month term of appointment for the interim director beginning 1 January 2019, at a rate of \$13.75/hr, with 6 hours a week staffing the library and 2 hours a week allotted for the interim director to use outside of library hours as needed. Barring unsatisfactory job performance, the term of appointment would be renewed in 3 month intervals as needed until a permanent director is hired.

The trustees also reviewed the interim job description and approved it as written with minor additions/alterations.

Action and Takeaway items:

Roseanne will speak with Deb re: sanding. She will then contact Dave Z and discuss snow shoveling. She will also contact Sue to request monies for shoveling in December.

Next meeting date: 11 December 2018

Adjournment: Katie motioned to adjourn with Tina seconding. Motion passed 3-0. Meeting adjourned at 7pm.

Respectfully recorded and submitted by: Katie Steuer [gplsecretary@townofgrafftonnh.com](mailto:gplsecretary@townofgrafftonnh.com)