

Grafton Public Library
Trustee Meeting Minutes-draft

Date: 28 February 2019

Present: Tina Pope, Roseanne Kramer, Katie Steuer

Call to order @ 5:53pm

Motion to enter nonpublic meeting: Katie motioned @ 6pm with Tina seconding. Motion passed 3-0. At 6:18pm Katie motioned to leave nonpublic meeting and re-enter public meeting. Tina seconded, with motion passing 3-0.

Mary Gasiowski joined the meeting @ 6:18pm, and the trustees discussed interview questions for the role of permanent library director and interview format.

Motion to leave public session: Katie motioned @ 6:30pm to leave public session, with Tina seconding. Motion passed 3-0.

Meeting called to order again @ 7:30pm

Present: Tina Pope, Roseanne Kramer, Katie Steuer, Debra Clough, Stacey Glazier, Sue Smith

Old Business:

Book Club Update: next meeting is 7 March. Books have been chosen for the next 4 months.

FOGL meeting: will be on 9 March.

New Business:

Bank status: Stacey needs to submit necessary paperwork indicating she is the new library director to Mascoma Bank so she can be given access to the director's account.

Shoveling status: Checks have been sent to Dave Zuger for his services through the end of February. Going forward, he'll submit his invoices to Stacey. The treasurer will provide the invoices to the selectmen's office, where they will be paid directly from the town's operating budget for tax purposes, then the town will deduct the sum/s from the library's budget.

Septic status: JCB has been paid for the last 4 months of 2018 (Invoices are sent quarterly).

Offering out library space: Stacey suggested offering library space during off-hours to non-profit groups as meeting areas, as a way to encourage community involvement/outreach. After discussion, the trustees agreed this would be an excellent idea.

Action/Takeaway items:

Stacey: will submit paperwork to the bank. Will also check if groups meeting in the library would be counted as library patronage.

Next meeting date: 21 March @ 6pm

Motion to adjourn: Katie motioned with Tina seconding. Motion passed 3-0. Meeting adjourned @ 8:15pm.

Respectfully recorded and submitted: Katie Steuer, secretary gpltrustee.secretary@gmail.com